



OPEN AZERBAIJAN & BAKU AEROBIC GYMNASTICS CHAMPIONSHIP


BAKU, AZERBAIJAN
NOVEMBER 24 & 25, 2017



DIRECTIVES

Dear Friends,

Azerbaijan Gymnastics Federation has the pleasure to invite you to the Open Azerbaijan and Baku Championship in Aerobic Gymnastics.

AGF	Azerbaijan Gymnastics Federation Contact Person: Azer Novruzov MGA - Milli Gimnastika Arenası (National Gymnastics Arena) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 493 30 11 Mob: +99450 200 5085 Fax: +99412 493 9500 E-mail: gymnastics@agf.az Website: www.agf.az
LOCATION	Baku, Azerbaijan
DATE	November 24 & 25, 2017
VENUE	Milli Gimnastika Arenası (Subsidiary Hall) 178 Heydar Aliyev Avenue AZ1029, Baku, Azerbaijan Tel: +99412 566 9699 Fax: +99412 566 9694 Website: www.mga.az
	
APPARATUS SUPPLIED	SPIETH Gymnastics Aerobic Floor "Baku" produced by Janssen-Fritsen Ref. No. 1790560

PROVISIONAL SCHEDULE	<p>Day 1, November 22: Arrival of delegations, Day 2, November 23: Official Podium training Day 3, November 24: 1st competition day Day 4, November 25: 2nd competition day Day 5, November 26: Departure of delegations</p> <p>Detailed schedule of the competitions will be provided upon arrival.</p>				
COMPETITION FORMAT	<p>The competitions will be held in the following categories:</p> <p>Individual men (IM) Individual women (IW) Mixed Pair (MP) Trio (TR) Group (GR)</p> <p>The competition consists of Qualifications and Finals in all Age Groups and all above-mentioned 5 categories.</p> <p>Qualifications</p> <p>There is no limit on the number of participants per category and country in the Qualifications.</p> <p>Finals</p> <p>The top 8 gymnasts from the Qualifications in each Age Group (Seniors, Juniors, Pre-juniors, 9-11, 7-8) and Category (IM, IW, MP, TR, GR) will take part in the Finals (maximum 2 per category and country). The hosting country is entitled to participate with 3 representatives in each Category and Age Group.</p> <p>Moreover, if the organizing Federation has not qualified for the final in any of the Categories, it may nominate one representative in max. 1 category in each Age Group of its choice.</p>				
AGE LIMITS	<p>Seniors: 18 years and over (born in 1999 or before) Juniors (AG2): 15-17 (born in 2000-2002) Pre-juniors / AG (AG1): 12-14 (born in 2003-2005) ND: 9-11 (born in 2006-2008) ND: 7-8 (born in 2009 & 2010)</p> <p>All gymnasts must have a valid FIG License.</p>				
JUDGES	<p>Competitions will be evaluated by one Judges' Panel as follows:</p> <ul style="list-style-type: none"> • 1 CJP • 2 Difficulty (D) Judges • 4 Execution (E) Judges • 4 Artistic (A) Judges • 2 Line • 1 Time <p>The judges will be assigned by a draw. The priority will be given to the judges with the highest FIG Brevet.</p>				
REGISTRATION DEADLINES	<table border="1" data-bbox="496 1742 1401 1809"> <tr> <td>Provisional entry form</td> <td>September 24, 2017</td> </tr> <tr> <td>Nominative entry form</td> <td>October 24, 2017</td> </tr> </table> <p>The entry forms shall be sent to the following e-mail address: gymnastics@agf.az</p>	Provisional entry form	September 24, 2017	Nominative entry form	October 24, 2017
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DRAWING OF LOTS	<p>The gymnasts' drawing of lots will take place at the AGF office at 12:00 on October 26, 2017.</p>				
ENTRY FEES	<p>No Entry Fee will be applied for this event.</p>				

<p>VISA</p>	<p>Please verify immediately with your travel agent or Embassy or Consulate of Azerbaijan in your country if a visa is required for your travel to Azerbaijan. The delegations' members who need a visa to enter Azerbaijan have to obtain their visas at the Embassy of Azerbaijan of the corresponding country beforehand (before arrival). Only the citizens of the countries where there is no Embassy of Azerbaijan will be issued a visa upon their arrival at Heydar Aliyev International Airport. If this is the case, the LOC will send the Federations concerned authorization from the Migration Service of the Ministry of Foreign Affairs of the Azerbaijan Republic enabling them to get their visas at the airport, provided that the request is made in due time.</p> <p>The further details regarding the visa (documents required both for getting the visa at the Embassies of Azerbaijan abroad and Heydar Aliyev Airport) and visa fees can be found at the following links:</p> <ol style="list-style-type: none"> 1) http://www.mfa.gov.az/?language=en&options=content&id=184 2) http://mfa.gov.az/?language=en&options=content&id=277 3) http://mfa.gov.az/files/file/visa%20fees.pdf <p>The Organizing Committee will be happy to assist each Delegation member with an official invitation letter / Authorization from Migration Service, provided that the visa request form is sent to the LOC (gymnastics@agf.az) by October 24, 2017 at the latest.</p> <p>The request must include the function, full name, gender and other passport details, the arrival and departure dates of the Delegation Member as well as the city the visa application support letter must be sent to. In addition, the passport copy for each member of the delegation should be sent along with the visa request form.</p> <p>Moreover, there is also an option of obtaining e-visa which is a tourist visa. For this e-visa, no visa support letter is required. The list of countries the citizens of which may obtain e-visa can be found in the following link: https://evisa.com.az/en/pages/countries</p> <p>The link for more detailed information is as follows: http://billurtur.az/index.php?do=visa.</p> <p>In case, if the Federations prefer to get e-visa for their delegations' members, they need to apply for it at least 15 working days prior to the arrival date. The last-minute application may cause problems. There were cases when the validation date of e-visa was 2 days after the arrival date which made it impossible to enter Azerbaijan on the official arrival date. Therefore, the application for e-visa shall be submitted well in advance and the LOC shall also be informed that e-visa will be obtained by the Federation concerned by October 24, 2017.</p>
<p>INSURANCE</p>	<p>The Host Federation, the LOC and the FIG will not be held responsible for any liabilities in case of accidents, illness, repatriation and the like. All participating Federations are responsible for making their own arrangements to have the necessary valid insurance coverage against illness, accidents and for repatriation for all the members of their Delegation. The LOC will verify the insurance upon arrival of the delegation members (e.g. cover note or photocopy of the valid policy).</p> <p>Delegation members with insufficient insurance cover must inform the LOC in advance. The LOC will subsequently offer insurance at the Federations own charge as follows: 15 Euro per person/day.</p>
<p>PHOTOS AND MUSIC</p>	<p>During the competitions, the photos of all IM, IW, MP, TR, GR will be displayed on the screen as a part of scoring system. The participating delegations shall send the photos of each IM, IW, MP, TR, GR separately via e-mail (gymnastics@agf.az) not later than November 1, 2017. The file name of each photo should include the following details of gymnasts: surname_name_age category_individual or group gymnast.</p>

	<p>Music in mp3 format (for each IM, IW, MP, TR, GR) shall also be sent to the OC (gymnastics@agf.az) by November 1, 2017.</p> <p>2 sets of Audio CDs of the music are also required to be submitted to the OC upon arrival.</p>																
ACCOMMODATION	<p>Delegations will be accommodated at Emerald Hotel****.</p> <p>The costs per person/night are follows: Single room – 55 EUR Twin room – 45 EUR The prices include accommodation and breakfast. Deadline for sending an accommodation request form (gymnastics@agf.az) is October 24, 2017. The delegations may pay for the accommodation upon arrival.</p>																
MEALS	<p>Emerald Hotel Lunch - EUR 15.- (each) Dinner - EUR 15.- (each) Lunch will also be offered at MGA (competition venue) at the cost of EUR 15.- (each) The Meal Request must be sent to the OC (gymnastics@agf.az) by October 24, 2017 at the very latest. The delegations may pay for the accommodation upon arrival.</p>																
INTERNATIONAL TRANSPORTATION	<p>The participating delegations must pay for the International travel costs of their delegation members. The LOC will meet and see of the official members of the delegations at Heydar Aliyev International Airport (GYD). The travel form must be submitted to the OC via email (gymnastics@agf.az) by October 24, 2017.</p>																
LOCAL TRANSPORTATION	<p>The delegations will be provided with local transportation from the hotel to the competition/training venue and back.</p>																
COMPETITION MANAGMENT	<table border="0"> <tr> <td>Competitions' Director Natalya Bulanova Tel.: +99412 493 3011 E-mail: td@agf.az</td> <td>Competitions' Administrator Azer Novruzov Tel.: +99412 493 3011/ +99450 200 5085 E-mail : gymnastics@agf.az</td> </tr> </table>	Competitions' Director Natalya Bulanova Tel.: +99412 493 3011 E-mail: td@agf.az	Competitions' Administrator Azer Novruzov Tel.: +99412 493 3011/ +99450 200 5085 E-mail : gymnastics@agf.az														
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MEDICAL SERVICES	<p>The Organizing Committee will provide first aid medical services. Persons registered as physiotherapists/masseurs within the delegations should have the appropriate diploma certifying their medical education.</p>																
SCORING SERVICE	<p>SMART SCORING Company will provide a scoring service.</p>																
RULES	<ul style="list-style-type: none"> • AGF Statutes • FIG Apparatus Norms • 2017 AER Program for National Competitions • FIG AER CoP 2017-2020 																
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Sincerely Yours,

Baku, August 21, 2017



Farid Gayibov

Secretary General
Azerbaijan Gymnastics Federation